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TO: Deans, Directors and Department Heads

FROM: Juan A. Jarrett
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DATE: October 4, 2006

SUBJECT: Legal Holidays in the Commonwealth of Massachusetts

The following is a list of the legal holidays in the Commonwealth of Massachusetts and the dates on which they will be observed by the Amherst Campus for calendar years 2006, 2007 and 2008.

<u>Legal Holidays</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>
New Year's Day	January 1**	January 1	January 1
Martin Luther King Day	January 16	January 15	January 21
Presidents' Day	February 20	February 19	February 18
Evacuation Day	March 17***	March 17*	March 17***
Patriot's Day	April 17	April 16	April 21
Memorial Day	May 29	May 28	May 26
Bunker Hill Day	June 17 *	June 17**(1)	June 17***
Independence Day	July 4	July 4	July 4
Labor Day	September 4	September 3	September 1
Columbus Day	October 9	October 8	October 13
Veterans' Day	November 11*	November 11**	November 11
Thanksgiving Day	November 23	November 22	November 27
Christmas Day	December 25	December 25	December 25

* Under the provisions of Massachusetts General Laws, Chapter 4, Section 7, Clause Eighteen, legal holidays that fall on a Saturday shall be observed on that day. The Amherst campus will remain open on the Friday preceding any Saturday holiday. However, as many employees as possible should be given that Friday off. Employees assigned to work shall be given an additional day off as the law and applicable collective bargaining agreements allow. Whenever possible the following Monday should be used as the alternative day off.

** A legal holiday shall be observed the day following when said holiday should occur on Sunday (Chapter 4, Section 7, Clause Eighteen).

*** Since the Amherst Campus must remain open and function as usual on this day, please note that employees who cannot be spared and who work on such a holiday are entitled to another day off with pay in lieu of the holiday. Additionally, an employee who is not normally scheduled to work on the date on which the holiday occurs, if the employee's usual workweek is five or more days, shall be entitled to a day off with pay in lieu of the holiday. Such days off may be taken by the employee at a time approved by his/her Department Head within 120 days of the date of the holiday unless other provisions exist in current collective bargaining agreements.

(1) Please note that while Bunker Hill Day falls on a Sunday in calendar year 2007 the campus will remain open on the following Monday, June 18, 2007.